



SCHOOL BEHAVIOUR

Review Date: October 2019

Introduction

This policy aims to:

- Provide a consistent approach to behaviour management
- Define what we consider to be unacceptable behaviour, including bullying
- Outline how pupils are expected to behave
- Summarise the roles and responsibilities of different people in the school community with regards to behaviour management
- Outline our system of rewards and sanctions.

At Littlegreen School we believe that all pupils should be supported to achieve their academic potential and lead independent and fulfilling adult lives. We enable this by building mutually respectful relationships with them and showing them how to have respectful relationships with each other and with other people. The school aims to provide a safe, secure, supportive environment where pupils can learn and teachers can teach. There is a direct link between the way young people learn and their behaviour. It is the job of staff at all levels to help and encourage pupils' understanding of socially acceptable and appropriate behaviour.

Legislation

This policy is based on advice from the Department for Education (DfE) on:

Behaviour and discipline in schools 2016.

Searching, screening and confiscation at school 2014.

The Equality Act 2010

Use of reasonable force in schools 2013.

Supporting pupils with medical conditions at school 2015.

It is also based on the special educational needs and disability (SEND) code of practice 2015. In addition, this policy is based on Section 175 of the Education Act 2002, which outlines a school's duty to safeguard and promote the welfare of its pupils and sections 88-94 of the Education and Inspections Act 2006, which require schools to regulate pupils' behaviour and publish a behaviour policy and written statement of behaviour principles, and give schools the authority to confiscate pupils' property.

Definitions

Misbehaviour is defined as:

- Disruption in lessons, in corridors between lessons and at break and lunchtimes
- Non-completion of schoolwork
- Poor attitude
- Incorrect uniform

Serious misbehaviour is defined as:

- Repeated breaches of the school rules
- Any form of bullying
- Sexual assault, which is any unwanted sexual behaviour that causes humiliation, pain, fear or intimidation
- Vandalism
- Theft
- Fighting
- Smoking
- Racist, sexist, homophobic or discriminatory behaviour
- Possession of any prohibited items. These are:
 - Alcohol
 - Knives and weapons
 - Illegal drugs
 - Stolen items
 - Tobacco and cigarette papers
 - Fireworks
 - Pornographic images
 - Any object a staff member reasonably suspects has been, or is likely to be, used to commit an offence, or to cause personal injury to, or damage to the property of, any person including the pupil in possession of the object

Bullying

Bullying is defined as the repetitive, intentional harming of one person or group by another person or group, where the relationship involves an imbalance of power.

Bullying is, therefore:

- Deliberately hurtful
- Repeated, often over a period of time
- Difficult to defend against

Bullying can include:

Type of bullying	Definition
Emotional	Being unfriendly, excluding, tormenting
Physical	Hitting, kicking, pushing, taking another's belongings, any use of violence
Racial	Racial taunts, graffiti, gestures
Sexual	Explicit sexual remarks, display of sexual material, sexual gestures, unwanted physical attention, comments about sexual reputation or performance, or inappropriate touching
Direct or indirect verbal	Name-calling, sarcasm, spreading rumours, teasing
Cyber-bullying	Bullying that takes place online, such as through social networking sites, messaging apps or gaming sites

Preventative Strategies

- Ensuring there is a suitable adult/pupil ratio around school at all times
- Raising awareness of what constitutes bullying through discussion

- Giving pupils opportunities to talk about bullying in all forums, including circle time
- Making pupils aware of the issues surrounding bullying
- Liaising with parents
- Promoting good behaviour and respect at all times

Details of our school's approach to preventing and addressing bullying are set out in our anti-bullying policy.

Roles and Responsibilities

The Governing Body

The Governing Body is responsible for reviewing and approving the written statement of behaviour principles. The Governing Body will also review this behaviour policy in conjunction with the Headteacher and monitor the policy's effectiveness, holding the Headteacher to account for its implementation.

The Headteacher

It is the responsibility of the Headteacher, under the School Standards and Framework Act 1998, to implement the school behaviour policy consistently throughout the school and to report to governors, when requested, on the effectiveness of the policy. It is also the responsibility of the Headteacher to ensure the health, safety and welfare of all pupils in the school. The Headteacher is responsible for ensuring statutory and regulatory compliance.

Staff

Staff are responsible for:

- Implementing the behaviour policy consistently
- Modelling positive behaviour
- Providing a personalised approach to the specific behavioural needs of particular pupils
- Recording behaviour incidents

Parents/Carers

Parents are expected to:

- Support their child in adhering to the pupil code of conduct
- Inform the school of any changes in circumstances that may affect their child's behaviour
- Discuss any behavioural concerns with the class teacher promptly

Pupil Code of Conduct

Pupils are expected to:

- Use the strategies they have learnt to help manage their behaviour
- Show respect to members of staff and each other
- Be ready for learning and let others learn as well
- Move sensibly around the school
- Treat the school buildings and school property with respect
- Wear the correct uniform
- Accept sanctions will be applied as a consequence of poor choices
- Be an ambassador for the school both at school and offsite

Behaviour Management

Teaching and support staff are responsible for setting the tone and context for positive behaviour within the classroom.

They will:

- Create and maintain a stimulating environment that encourages pupils to be engaged
- Display the pupil code of conduct and their own classroom rules
- Develop a positive relationship with pupils
- Establish clear routines
- Highlight and promote good behaviour
- Conclude the day positively and start the next day afresh
- Deal with low-level disruption effectively

- Use positive reinforcement

Rewards and Sanctions

The successful management of behaviour and the use of rewards are central to the schools' ethos. The school aims to provide an environment within which pupils and adults can develop good relationships showing care, respect and consideration for each other. We encourage and reward pupils who apply themselves and behave in a commendable way, act as role models and develop their own potential.

We use the following rewards:

Raffle Prizes
Verbal praise
Classdojo
Extra Play
Mystery cards
Stickers
Certificates
Celebration books
Postcards home
Good to be Green
Free Choice Friday
Non uniform days
Whole School trip/event
Tea with the Head
Pupil of the Week

We use the following sanctions:

Loss of break
Exclusion
Internal Exclusion
Phone call home

1,2,3, Letters home

Detention

Loss of privileges

Loss of Free Choice Friday

Thinking it Through sheets

Behaviour Report

Behaviour contract

Name recorded in Deputy or Head's behaviour log

Off-site Behaviour

Sanctions may be applied where a pupil has misbehaved off-site when representing the school, such as on a school trip or on the bus on the way to or from school. Sanctions will also be applied where a pupil has misbehaved offsite whilst taking part in any school-organised or school-related activity, is wearing school uniform or is in some other way identifiable as a pupil at the school. Sanctions may also be applied where the above conditions are not met but a pupil's behaviour offsite could have repercussions for the orderly running of the school, poses a threat to another pupil or member of the public or could adversely affect the reputation of the school.

Pupil Support

The school recognises its legal duty under the Equality Act 2010 to prevent pupils with a protected characteristic from being at a disadvantage. Consequently, our approach to challenging behaviour may be differentiated to cater to the needs of the pupil.

The school's special educational needs co-ordinator will evaluate a pupil who exhibits challenging behaviour to determine whether any underlying needs are not currently being met.

When acute needs are identified in a pupil, we will liaise with external agencies and plan support programmes for that child. We will work with parents to create the plan and review it on a regular basis.

Conflict Resolution

Conflict resolution is the verbal process through which staff address any inappropriate incident in which a pupil has been involved. Staff point out immediately that the pupil's behaviour has been disrespectful and inappropriate, and encourage pupils to think about what they have done, its impact on other people and any other consequences, and how they might make reparation. We regard conflict resolution as a learning strategy. If appropriate, we involve the injured party in the discussion and encourage the perpetrator to apologise to the victim.

Promoting Good Behaviour

Staff will encourage pupils' understanding of socially acceptable and appropriate behaviour. In order to achieve this they will:

- Model exemplary behaviour
- Treat all pupils and adults with respect
- Build pupils' confidence and self-esteem through positive reinforcement
- Avoid using critical or sarcastic language
- Recognise effort and achievements on a regular basis and celebrate success
- Keep parents/carer informed about success, efforts and achievements
- Challenge unacceptable behaviour
- Work in partnership/carers with parents through regular contact to help improve behaviour
- Work effectively with external agencies on all matters relating to the behavioural needs of the pupils

We will not accept the following behaviour:

- Intentionally disrupting the learning of others
- Rude or inappropriate language
- Acts of aggression or any kind of physical violence
- Bullying or intimidation
- Racist, sexist or homophobic comments

- Vandalism

If unacceptable behaviour occurs, members of staff will:

- Ascertain the reason for the behaviour including symptoms of syndromes or conditions which present as poor behaviour
- Challenge the behaviour if appropriate
- Tell the pupil what we find unacceptable and why
- Explain how he could have behaved differently and model what he could have done or said
- Identify ways to support the pupil to avoid repeating the behaviour

Exclusion from School

Fixed term exclusion from school will be used as a sanction where breaches of the behaviour policy take place. Permanent exclusion will be considered for the following:

- Use, or possession, of weapons
- Drug dealing
- Serious threats of and actual violence
- Bullying
- Persistent and serious breaches of the school behaviour policy
- Where the school believe that a pupil's presence in the school represents a serious threat to others

School Uniform

School uniform is compulsory for all pupils. The governing body believe that uniform plays a valuable role in contributing to the ethos, setting an appropriate tone and instilling pride in the school

Uniform Consists of:

- Navy blue sweatshirt/jumper
- Light blue polo shirt or short/long sleeved shirt
- Black/charcoal grey trousers
- Black shoes (not trainers)
- No jewellery to be worn

Use of Restraint

School staff have a legal right to use reasonable force to control or restrain. Control means passive contact, such as standing between pupils or blocking a pupil's path, to actively leading a pupil by the arm away from a classroom or difficult situation.

Restraint means to hold back physically or to bring pupils under control; for example where two pupils are fighting or refusing to separate without physical intervention. Reasonable force can be used to prevent pupils from hurting themselves, others, damaging property or causing disorder.

Force used will be proportionate and reasonable. School staff will always try to act in ways that will minimise chance of injury to the pupil but it may not always be possible. Reasonable force may be used to enforce a search for knives, weapons, alcohol, illegal drugs, stolen items, tobacco and cigarette papers, fireworks, pornographic images or any articles that have been or could be used to commit an offence or cause harm. Force will never be used as a punishment and reasonable adjustments will be made for pupils with disabilities and special educational needs. All staff that are involved in restraint are Team Teach trained. We do not require parental consent to use reasonable force (Please see Use of Force Policy).

Drugs and Alcohol

The school will take very seriously misuse of any substances such as glue, other solvents, or alcohol. Alcohol may not be consumed on the school premises during the

school day. Any person thought to be under the influence of alcohol or drugs will not be permitted to enter the premises.

Malicious Allegations

Where a pupil makes an accusation against a member of staff and that accusation is shown to have been malicious, the Headteacher will discipline the pupil in accordance with this policy.

Offensive Weapons

No offensive weapons will be permitted on the school premises. Searches may be carried out in line with current regulations. Possession of any bladed item on school premises will not be tolerated and is likely to lead to permanent exclusion.

Procedures for a Pupil Leaving the Premises

If a pupil leaves the premises the police will be called immediately. Parents/carers will also be informed. Two members of staff will take a mobile phone and follow at a safe distance. Staff should not run after or call out to a pupil as this may produce panic and cause the pupil to run onto a road in an attempt to get away from the adults/situation. Staff will continue to attempt to keep the pupil in sight until the police arrive, so that the location of the pupil can be passed on.

Searching Screening and Confiscation

The school has a statutory obligation to manage the health and safety of staff, pupils and visitors and ensure that school discipline is maintained. Under this authority we reserve the right to search and screen pupils under the following circumstances and to confiscate items as described below. Pupils will be treated courteously and afforded respect and a reasonable level of personal privacy during any search or screening. Personal items will only be searched in the presence of the pupil. Searching will be carried out by a member of staff who is the same sex as the pupil. There will be member of staff present during the search to act as a witness who will be the same sex as the pupil. The limited exception to the same sex and witness rule is if there are

reasonable grounds to believe that there is risk of serious harm to a person or persons if the search is not carried out immediately and it is not reasonably practicable to summon another member of staff. Parents will be informed if a search or screening uncovers items that will result in school disciplinary action or police involvement.

List of Prohibited Items

- Knives, bladed items, weapons
- Alcohol
- Illegal drugs
- Stolen items
- Tobacco, cigarette papers
- Fireworks
- Pornographic images
- Any item that the member of staff reasonably suspects has been, or is likely to be, used to commit an offence, cause personal injury or damage property
- We will also confiscate any item which is harmful or detrimental to school discipline. These items will be returned to pupils after discussion with senior leaders and parents, if appropriate

Searching with Consent

- We can search pupils for any item with consent from the pupil
- Parental permission or pre-notification is not required
- We do not require written formal consent in advance of a pupil search

Searching without Consent

- If a member of staff has reasonable grounds to suspect that a pupil is in possession of a banned item, a pupil can be instructed to undergo a search without consent; parental permission or pre-notification is not required
- The Headteacher and any staff authorised have a statutory power to search pupils and their possessions with or without consent where they have reasonable grounds for suspecting that the pupil may have one of the banned items

- A pupil refusing to co-operate with a search will be subject to disciplinary measures by the school

Electronic Devices

School staff may examine data files held on personal devices during a search if they believe they have good reason to do so. In determining a good reason to examine or erase data or files, school staff must reasonably suspect that the data or file has been or could be used to harm, disrupt teaching or break school rules. If the device is to be returned, relevant files may be deleted or retained by the school to support disciplinary action or, where appropriate, passed to the police.

Training

Our staff are provided with training on managing behaviour, including proper use of restraint, as part of their induction process. Behaviour management will also form part of continuing professional development.

Monitoring Arrangements

This behaviour policy will be reviewed by the Headteacher and Full Governing Body every two years. At each review, the policy will be approved by the Headteacher.

The written statement of behaviour principles will be reviewed and approved by the Full Governing Body every three years.

Approved/Ratified by Governors:

Review Date: